



Volunteer Position Available
Education Department

The Door is a multi-service youth development agency serving the needs of young people between the ages of 12 to 21. The Legal Department provides a broad range of counsel and advocacy services in civil matters to young people. Please visit our website www.Door.org for more information.

Position: Workshop Facilitator

Supervisor: Mateka Fung, Resource Center Coordinator

Responsibilities:

- Assist in running workshops or small classes on designated academic or college ready topics. Senior tutors will have the freedom to create, facilitate, and evaluate workshops of their choice or one of the set workshops:
 - Game Night - Use popular games such as Monopoly, Scattegories, Risk as a way to explore critical thinking and creative learning.
 - Book Club - Young people and staff meet weekly to discuss book of the month. View movies when applicable.
 - Writing Workshop - Students will use written works on poignant issues affecting our society as a catalyst for their creative writing... these topics would include, but aren't limited to The Jena 6, voting rights, ideology of gender, poverty, effects of drug use.
 - Stock Market Challenge - Create a fantasy stock market competition with young people.
 - Origami Workshop - Learn to do Origami... display art work in the "reading cove" section of the Resource Center.
- Complete necessary evaluations reflecting on each tutoring/workshop session.
- Identify academic areas where the young person is weak and help to create an academic work plan
- Meet with assigned youth to set goals and follow-up weekly to check
- Assist youth in connecting to services and programs with in The Resource Center.

Qualifications:

- College students with a desire to work with urban youth, and sensitivity to the needs and interests of the diverse young people who compromise The Door's population.
- College students on track to become licensed teachers, or any other educational field preferred.
- Record of dependability from at least one professional or academic reference.
- Previous work or volunteer experience with adolescents a bonus but not required
- Bi-lingual Chinese, French, or Spanish beneficial

Hours and Commitment:

- Commitment of four (4) months is required; full academic semester preferred.
- Contract for a minimum of three (3) hours per week, or for maximum of (15) hours per week.
- Flexible hours available. Monday-Friday between the hours of 1pm-5pm

How to apply:

Please email resumes and cover letters to **Mateka Fung, Resource Center Coordinator** at mateka@door.org. Do not call or send resumes via mail. Qualified candidates will contacted to come in for an orientation session.